

January 9, 2018

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.
Members present: Ralph Dybdahl, Charles Liesinger and Dean Koch. Absent: Marc Dick.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the Agenda. Motion made by Koch to approve the Agenda as sent. Second by Dybdahl and motion carried.

The minutes from the December 19, 2017 and December 28, 2017 meetings were sent to Board members for review prior to publication. Motion made by Dybdahl to approve the minutes for publication. Second Liesinger and motion carried.

Commissioner Reports: none. Dybdahl did note that he saw an article regarding Minnehaha County increasing the fee paid for county burials.

Old business: none.

At this time, the meeting was turned over to Auditor Sherman to reorganize as the 2018 Board of County Commissioners. The Auditor called for nominations for a Chairman.

Dybdahl nominated Dick as Chairman. Second was made by Liesinger. Gordon moved that nominations cease and Dick be declared Chairman. All voted aye.

Dybdahl nominated Liesinger as Vice-Chairman. Second was made by Koch. Gordon moved that nominations cease and Liesinger be declared Vice-Chairman. All voted aye.

Dybdahl nominated Koch as Official Stamper. Second was made by Liesinger. Gordon moved that nominations cease and Koch be declared Official Stamper. All voted aye.

Vice-Chairman Liesinger assumed control of the meeting.

Motion made by Koch, second Dybdahl, and carried, to make the following appointments and designations for 2018. Authorize all county officials to attend meetings and workshops within the State of South Dakota, which are beneficial to McCook County. Commissioner Meetings will be held the 2nd and 4th Tuesday of each month.

APPOINTMENTS: Gordon: 4-H Youth Advisory Board,. Dybdahl: Inter-Lakes Community Action Board. Liesinger: Bridgewater Ambulance Board, Weed Board. Dick: Southeast Enterprise Facilitation Project (SEFP) Board, Southeastern Behavioral Healthcare, Volunteers of America, Dakotas, South Eastern Council of Governments Board. Koch: Minnehaha County Regional Juvenile Detention Center Board, Food Pantry Board, Emergency & Disaster Service. County Health Board: SD Department of Health and States Attorney Mike Fink. Planning & Zoning Board: Board of County Commissioners. Drainage Board: Board of County Commissioners. Public Health Physician: State Health Board. Highway Superintendent: Michael Kreutzfeldt. Custodian: Dwayne McIntyre. Weed Supervisor: Gary Parry. County Coroner: Andrew Kinzley.

DESIGNATIONS: Official county newspapers: Salem Special, Bridgewater Tribune and Montrose Herald. Depositories for county monies: Rivers Edge, Bridgewater; The Security State Bank, Canistota; Security State Bank, Montrose; First Dakota National Bank, Salem; Security State Bank, Spencer.

Election Board workers will receive \$200.00 compensation for Election Day and \$25.00 for attending the election school.

Mileage will be paid at State rate (\$.42/mile) and receipts will be required for meal reimbursement which will be paid through payroll according to IRS rules.

McCook County does not discriminate on the basis of handicapped status in the admission or access to, treatment of employment in, its programs or activities.

The wage scale for McCook County employees for fiscal year 2018 follows:

Salaried (includes longevity):

Geralyn Sherman, Auditor	\$43821
Geralyn Sherman, Welfare Director	\$ 3500

Michele Eichacker, Deputy Auditor	\$35532
Michele Eichacker, Lien Billing	\$ 2500
Carol Lauer, Treasurer	\$43421
Rebecca Hoiten, Deputy Treasurer	\$34932
Laurie Schwans, Register of Deeds	\$43821
Beverly Bartling, Deputy Register of Deeds	\$35332
Tracy Hofer, Director of Equalization	\$43521
Tracy Hofer, Planning & Zoning Administrator	\$ 5000
Susanne Arnold, Clerk	\$34782
Corissa Kaufmann, Staff Appraiser	\$31782
Mike Fink, States Attorney	\$40765
Tammera Hofer, States Attorney Secretary	\$23650
Jessica Klinkhammer, CHN Secretary	\$32382
Mark Norris, Sheriff	\$52750
Hayley Mayou, Deputy Sheriff	\$36700
Casey Urrutia, Chief Deputy	\$41850
Anna Misar, Sargent Deputy	\$41200
Randall Schwader, Investigator	\$41850
Ernest Soole, Deputy Sheriff	\$36700
Troy Rempfer, Deputy Sheriff	\$36700
Annette VanEmmerik, Sheriff's Secretary/Dispatcher	\$34932
Annette VanEmmerik, 24/7 Secretary	\$ 4500
Michael Kreutzfeldt, Drainage Administrator	\$ 5000
Michelle Zelmer, Hwy Dept Administrative Assistant	\$35440
Michelle Zelmer, Drainage Secretary	\$ 3000
Bradley Stiefvater, EDS Director	\$37298
Dwayne McIntyre, Custodian	\$33465
Ralph Dybdahl, Commissioner	\$ 9150
Dean Koch, Commissioner	\$ 8800
Charles Liesinger, Commissioner	\$ 8800
Marc Dick, Commissioner	\$ 9150
Steve Gordon, Commissioner	\$ 8800

Part-Time

Gary Parry, Weed Supervisor	\$ 9500
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Hourly:

Highway Department employees:

Michael Kreutzfeldt, Hwy. Supt.	\$23.00 + \$950 longevity
Kevin Anderson, Maintenance Worker	\$17.99
Jerry Heumiller, Maintenance Worker	\$16.49
Ron Heumiller, Maintenance Worker	\$18.45 + \$250 longevity
Heath Koepsell, Maintenance Worker	\$18.30 + \$350 longevity
Doug Mokros, Maintenance Worker	\$18.30 + \$450 longevity
David Oyen, Auto/Diesel Technician	\$19.73
Donnie Theel, Maintenance Worker	\$18.30 + \$650 longevity
Brian Weber, Highway Technician	\$19.63 + \$750 longevity
Joshua Zens, Maintenance Worker	\$18.30 + \$250 longevity

Part-Time

Kay McCormick, Auditor's Office	\$14.00
Cleta Lentsch, Register of Deeds	\$14.00
Keith Aden, Veteran's Service Officer	\$14.00
Robyn Koch, Treasurer's Office	\$14.00
Stacey Sieverding, Extension Office	\$14.00
Sharon Kinzley, Food Pantry Coordinator	\$14.00

Hwy Supt, Mic Kreutzfeldt, reported the present worth of inventory \$452,989.14; present worth gravel pit inventories \$195,533.33; present worth of fixed assets \$2,359,025.00 (excluding buildings). Kreutzfeldt recommended retaining the current material rates/pit royalties for 2018 as follows: gravel 1.00/ton; sand 1.00/ton; rock 1.00/ton; and retain black dirt 1.50/cubic yard; and clay .75/cubic yard. Equipment rates and Moving Permit rates were reviewed. Following discussion, motion was made by Koch to make no changes to material rates/pit royalties, to set \$29.00 per hour for labor rate, to follow FEMA hourly rates for equipment rental rates except for the following unlisted items: trash pump \$50/day; Brillion seeder \$120/day; broadcast seeder \$25/day and air compressor \$26/hour. Second made by Dybdahl and motion carried. All rates are on file in the Hwy Dept Office. Major project expenditures and cooperative agreements with other entities were reviewed.

Kreutzfeldt presented 2 quotes for replacing lighting in west addition to Shop: Pulse Electric \$3020.41 and KW Electric no bid due to time frame to complete. Motion was made by Koch to accept quote from Pulse Electric. Second made by Liesinger and motion carried. Kreutzfeldt presented Work Order for Project BRO 8044(00) 18-1, PCN 06LW, McCook County, LGA-80-17. The

structure is 4W & 1.5N of Bridgewater on 431st Ave over Wolf Creek (44-010-185). Motion was made by Dybdahl to authorize Vice-Chairman Liesinger to sign the Work Order. Second made by Koch and motion carried. Kreutzfeldt presented a utility permit for approval. Motion made by Dybdahl to authorize Vice-Chairman Liesinger to sign a Telephone Utility Permit for Golden West Telecommunications. Scope of Project: upgrade a portion of the Humboldt exchange to fiber optics in the Lake Vermillion area (261st St). Second made by Koch and motion carried.

Motion made by Dybdahl to convene as Drainage Commission. Second made by Liesinger and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D17-039	Ben & Renae Arnevik	N2SW4 4-101-54 (clean existing ditch)
D17-040	Margaret White	S2SW4 4-101-54 (clean existing ditch)
D17-042	Margaret White	W2SW4 29-101-53 (clean existing ditch)
D17-045	Starlyn Church Etal	NE4 5-101-54 (clean existing ditch)
D17-046	Donna Buseman Etal	N2N2SW4 Ex Lot H-1 25-101-54 (clean existing ditch)

The Board reconvened as Board of County Commissioners.

Missy Lauck, CHN, and Jess Klinkhammer, CHN Secretary, met with the Commissioners. Lauck presented the 4th Qtr 2017 Public Health Report, reviewing office activities during this timeframe. Klinkhammer presented a workshop flyer about a course regarding youth mental health, asking if she could attend; it is in SF. The Board approved attendance to the workshop.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in December. Sheriff Norris informed the Board that the family who was stranded due to vehicle issues had left the motel when he went to check on them the morning of December 29th. The family who received assistance for propane did return the Application for County Assistance (2017-60).

Mark Norris, Sheriff, Annette VanEmmerik, Sheriff Secretary/Dispatcher, Stacey Sieverding, Extension Secretary, and Alicia Petersen, 4-H Youth Advisor, joined the meeting. VanEmmerik informed the Board that with babies due in May (probably sooner), she has been working with Sieverding to assist with duties in the Sheriff's Office while she is on maternity leave. This will mean that Sieverding will be working full-time, temporarily, and they want to make sure the Commission is okay with the arrangement before proceeding. The Board agreed that if the two offices can work this out, they approve the plan.

Norris asked the Commission if they discussed water issues with the gas taken from the Hwy Dept tank, with Hwy Supt Kreutzfeldt. Norris noted that two law enforcement vehicles had to be towed back to Salem and replacement of parts and the labor to do this is adding up. Norris stated that, at this time, his deputies are purchasing gas from stations within the County. The Commissioners noted that this was discussed with Kreutzfeldt, adding that he brought a bottle containing gas from the tank and a bottle with gas taken from one of the vehicles to see the difference; don't know what is happening, cannot explain it.

Auditor Sherman asked the Commission to consider increasing the base pay for law enforcement deputies by the annual increase given by the Board; this has been done with the base pay for Courthouse deputies. Because this hasn't been done in the past, the pay between uncertified and certified officers has grown significantly. Motion was made by Liesinger to approve adding the annual salary increase to the base pay for uncertified officers effective January 1, 2018. Second made by Koch and motion carried. Sheriff Norris was present for the discussion.

The following building permits were issued the month of December, 2017:

17-095	Dustin Acheson	pole shed	Beginning NE corner of SE4 30-102-54 thence S473.22' W408.54' S84.48' W115.5' N557.7' E524.04' to POB
17-096	Pat Scheier	grain bin	SE4 18-104-54

Auditor Sherman presented jail contract for Charles Mix County. Motion made by Koch to authorize Vice-Chairman Liesinger to sign the Prisoner Housing Agreement with Charles Mix County Law Enforcement Center for 2018. Second made by Gordon and motion carried. The rate is \$50 per prisoner per day.

The December 2017 Law Enforcement Reports for each City/Town and the services received were noted & filed.

A Memorandum was received from the First Circuit Court Administrator informing the Board that the court appointed attorney rate for 2018 remains at \$94 per hour and the mileage reimbursement rate remains at \$1.00 per mile.

Motion made by Dybdahl, second Koch, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 12/31/17: Commissioners 1692.30 mileage 115.92; Auditor 3022.34; Treasurer 3596.34; States Attorney 2471.73; Custodian 1277.50; Dir of Equalization 4666.72; Register of Deeds 3057.34; Veterans Service Officer 196.00; Sheriff 8074.15; Contract Law 4892.29; *new employee: Troy Rempfer \$36700 annual; *certified officer: Ernest Soole \$41200 annual; Care of Poor 230.77; Welfare 175.00; Community Health Nurse Secretary 1245.46; Extension Secretary, 637.00; Weed 365.38; Drainage 307.69; Planning & Zoning 192.31. Unemployment Ins Div of SD, 4th qtr 2017 contribution, 294.41; Alternative HRD, HR consulting 3600.00; AutoEx LLC, law enforcement vehicle supplies/parts & service 3205.25; Avera Queen of Peace Health Services, blood alcohol services 100.00; Card Service Center, office supplies 151.63, dog food 101.81, weed certification 100.00, law enforcement supplies 857.97; Carrot-Top Ind, grave markers 271.92; Chesterman Co, water 42.00; CHS Farmers Alliance, care of poor 330.15; City of Bridgewater, January ambulance appropriation 3411.25; Davison County Sheriff, December jail services 4940.00; Eich Law Office, court appt attorney for Jaelon Hunter 611.17; Inter-Lakes Comm Action, January CSW funds 716.17; Jack's Uniforms & Equipment, law enforcement supplies 14.95; Lake County Sheriff's Office, Nov/Dec jail service 3300.00; Lentsch Tree Service, snow removal 110.00; LifeQuest, 1st Qtr appropriation 1500.00; Madison Community Hospital, prisoner care 128.00; Marco Technologies, monthly copier contract 132.62; McCook County EMS, ½ 2018 appropriation 92547.50; McCook County Publishers, publishing 885.12; McCormick Motors, law enforcement vehicle service & supplies 397.94; McLeod's Printing, township law books 171.10; Meyer Motor LLC, 2011 Chevy Tahoe 20400.00, accessories 1100.00, labor 280.00; Microfilm Imaging System, scanning equipment rent, 469.00; Mitchell Clinic, prisoner care 119.00; MOCIC, 2018 dues 100.00; Morgan Theeler LLP, court appt attorney for Dallas VanWoert 273.43, for juvenile 607.94; Douglas Papendick, court appt attorney for Gerson Zapata 590.40; Pennington County Jail, prisoner transportation 178.75; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 21.25; Salem City, utilities 98.80; Salem Sales, law enforcement auto fuel 212.60; Schneider Corp, 1st Qtr Beacon hosting 2265.00, annual maintenance 7350.00; SD Achieve, services for five residents 300.00; SD Assn of Weed & Pest Board, 2018 membership dues 50.00; SD Sheriff's Assn, 2018 membership dues 668.54; SD State's Attorneys Assn, 2018 membership dues 759.00; SDACC, 2018 membership dues 1343.00, NACO dues 450.00; SDACO, 2018 membership dues 918.26; SDAE4-HP, 2018 dues 120.00; SDML Work Comp Fund, 2018 work comp renewal 10986.62; Sioux Falls Food Bank, delivery charges to Food Pantry 70.00; South Eastern Council of Governments, 2018 appropriation 11534.00; Southeastern Behavioral HealthCare, 1st qtr 2018 allotment 1404.50; Stephanie Moen & Associates, grand jury transcript 90.00; Sturdevant's Auto Supply, motor tune-up 14.98; Triotel Communications, telephone/internet service 657.96; United Laboratories, janitorial supplies 294.39; Verizon Wireless, cell phone service 226.00, internet modem service 255.66; Wash 'N' Go, car wash tokens 70.00; Zuercher Technologies, annual software maintenance 4434.17.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/31/17: Hwy Dept 19396.41. Unemployment Ins Div of SD, 4th qtr 2017 contribution 71.65; Appera, towel & mat rental 26.57; Card Service Center, office supplies 452.01; McCormick Motors, gas filler spout cover 45.23; RBS Sanitation, garbage service 56.25; Salem City, utilities 152.35; SDML Work Comp Fund, 2018 work comp renewal 16661.35; Southeastern Electric, utilities 33.00; Sturdevant's Auto Supply, supplies 291.80; Triotel Communications, telephone/internet service 107.19.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Mitchell Regional 911 Center, 1st qtr E911 services, 12873.87; Triotel Communications, 911 telephone service, 213.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/31/17: EDS Director 1398.00. Central Farmers Coop, extension cord for generator 39.99; SDML Work Comp Fund, 2018 work comp renewal, 859.09; T & C's Pit Stop, Search & Rescue fuel 145.50; Triotel Communications, telephone & internet service, 86.85.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/31/17: Sheriff Secretary/Dispatcher 173.08. PharmChem, sweat patch analysis 33.00; SDML Work Comp Fund, 2018 work comp renewal 10.94.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 12/31/17: Dir of IRS, county share of FICA 3183.38, Medicare 744.51; SD Retirement System, county share of retirement contribution, 3326.32; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 7195.96.

The Auditor's Account with the County Treasurer for the month of December, 2017: deposits in banks, \$4,972,956.71; cash to deposit, \$828.50; checks to deposit, \$85,599.90; CC payments, \$0; Cash Items (postage) \$0; Treasurer's Cash, \$1,570.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$5,861,905.11.

The meeting adjourned subject to call.

Dated this 9th day of January, 2018.

Charles Liesinger _____
Vice-Chairman, McCook County Commission

ATTEST:
Geraldyn Sherman _____
Auditor, McCook County